



The 2010 Stable

By Paul Hawking, Brendan McCarthy, Con Nikakis



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For over 15 years, the Stable series has introduced Microsoft® Office applications to over 100,000 Australians. The 2010 Stable provides an easy-to-use Australian introduction to the basics of:

Microsoft® Word 2010

Microsoft® Excel 2010

Microsoft® Access 2010

Microsoft® PowerPoint 2010

Covering the four applications with explanations on how they are integrated, this manual helps the new user to learn and master the fundamentals of these industry-standard applications through concise step-by-step instructions.

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